

Indian Lake Hills

55321 Brush Lake Road . Eau Claire, MI 49111 269.782.2540

Employment Application

Indian Lake Hills is an equal opportunity and at will employer

OFFICE

Name _____ Date of Application _____
 Present Address _____
 Telephone Number(s): _____
 Email Address _____
 Job applied for _____ How did you learn about this opening? _____

BACKGROUND

1. Are you 18 years of age or older? Birth date: If No - (MM/DD/YY) If Yes (MM/DD) _____
2. Do you have reliable transportation to work? Yes _____ No _____
3. Are you a U.S. citizen? Yes _____ No _____
4. Have you ever been convicted of a felony? Yes _____ No _____

AVAILABILITY

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO

List hours available to work per week:
 How many hours per week would you like to work? _____
 Are there any specific dates you are unable to work? _____

PAST EMPLOYMENT (BEGINNING WITH MOST RECENT)

Name, Address and Phone No.	From	To	Position	Starting Wage	Finishing Wage	Reason for Leaving	Supervisor

EDUCATION

	Name of School	Years Attended	Last Year Completed	Did you Graduate?	Diploma or Degree
High School					
College/VoTech					
Other					

PERSONAL REFERENCES (NOT FORMER EMPLOYERS OR RELATIVES)

Name	Relationship (e.g., Coach, Teacher, Family Friend)	Contact Information

I hereby certify that all information furnished by me on this application is true, and I understand that falsification, distortion or omission of information is ground for immediate dismissal, regardless of when such omission or misrepresentation might be discovered by the Company. In submitting this application, I understand and authorize Indian Lake Hills to check the records with agencies and ascertain the accuracy of what I state herein. I also consent to allowing those agencies mentioned herein, when contacted by Indian Lake Hills or its agent with regard to the requested information for employment to release such information. **If hired, I agree to conform to the rules and regulations of Indian Lake Hills, and understand that my employment and compensation is "at will" and can be terminated with or without notice at any time at the option of the Company or myself.** I further understand that Indian Lake Hills or any agent of the Company shall have the maximum discretion permitted by law to administer, interpret, modify, or discontinue, enhance or otherwise change all policies, procedures, benefits or other terms or conditions of employment. Indian Lake Hills is a seasonal employer . I understand that before any offer of employment is finalized or thereafter if hired, I may be required to submit to a blood, urine and/other testing for alcohol, drugs, or controlled substance at a Company selected facility at the Company's expense.

I HAVE READ AND UNDERSTAND THIS APPLICATION AND THE QUESTIONS, STATEMENTS AND CONDITIONS OF EMPLOYMENT CONTAINED HEREIN.

Applicant's Signature _____ Date _____